

AUTHORIZATION to PHOTOGRAPH EVENTS

The Austin Convention Center Department routinely photographs events in the building. This document gives us permission to photograph your event. These images are used by the sales division to illustrate different room set-ups and marketing materials such as our newsletter, social media sites and website. Our PR/Marketing Division will work with the Event Coordinator on the best times, so as not to interrupt your event or disturb your attendees.

In the event that your group uses its own photographer, please provide contact information so we can coordinate timelines & production schedules with ours. Also, please provide specific needs so we can accommodate equipment availability (i.e., scissorlift for aerial shots, access to restricted areas, etc.) Selected photographs may be sent to your sales contact as well.

I hereby authorize the Austin Convention Center Department to photograph my event for purposes as stated above for each contracted year.

Signature

Date

Printed Name and Title

Event Name

Event Date(s)/ Year(s)

I wish to opt out of all photography options.

