

## INSURANCE GUIDELINES

**City of Austin  
Insurance Requirements  
For Lease of Austin Convention Center  
and/or Palmer Events Center**

- Commercial General Liability insurance with a minimum combined single limit of \$1,000,000 per occurrence and a minimum \$1,000,000 aggregate including products and completed operations and contractual liability coverage.
- Fire Legal Liability included with limits of \$50,000.
- Comprehensive Automobile Liability insurance with a minimum combined single limit of \$500,000 including owned, non-owned and hired coverage.
- The “City of Austin” shown as additional insured for both Commercial General Liability and Comprehensive Automobile Liability.
- Only insurance written by a company with an A.M. Best rating of no less than a B+ and in good standing with the State Board of Insurance shall be acceptable to the City.

**The Certificate Holder to Read:**

City of Austin – Austin Convention Center Department  
P.O. Box 1088  
Austin, TX 78767-8838

