



Equipment and Services Rate Information



Note: Refer to ACCD contract for detail. Revised 01/07.

The Department offers an Incentive Rate to Show Management on equipment and services based on the date the Department Events Coordinator receives all complete event requirements and specifications. Add-ons or change orders received 20 days or less from the first contract day, are charged the Base Rate for equipment and unscheduled labor. All add-ons or change orders received on-site are charged the Base Rate for equipment and unscheduled labor.

Complete event requirements include, but are not limited to:

- Event schedule or timeline
- Exhibition timeline and diagram (move-in, show, move-out)
- Approved floor plans (exhibits, meetings, general session)
- Utility and Technical requirements
- Event Security
- Production and/or audio visual schedule
- General Service Contractor production schedule

▲ Show Management Incentive Rate - The Incentive Rate applies for Show Management orders when complete event requirements or specifications are received thirty-one (31) days or more from the first contract day.

▲ Show Management Base Rate - The Base Rate applies for Show Management orders when complete event requirements or specifications are received thirty (30) days or less from the first contract day.

Equipment and Services Rates

Equipment			
	Unit	Incentive Rate ▲	Base Rate ▲ (30 days or less)
Table	each per event	\$10	\$13
Chair	each per event	\$1	\$1.50
Table Linen (Not provided for exhibits)	each per use	\$8	\$10
Table with skirt & linen (Not provided for exhibits)	each per use	\$40	\$52
Stage Section	per section	\$25	\$32.50
Dance Floor (Not to exceed \$650 per 51' x 51')	per section	\$12	\$15.50
Grand Piano (Plus moving and/or tuning cost)	per day	\$200	\$260
Upright Piano (Plus moving and/or tuning cost)	per day	\$100	\$130
Portable Telescopic Risers (w/Chairs)	per section	\$300	\$390
Retractable Seating (w/Chairs, Center only - Exhibit Hall 5)	per use	\$1,500	\$1,950
Coat Rack	each per day	\$25	\$32.50
Water Cooler (Cooler & 5 gallon water bottle)	per use	\$25	\$32.50
Additional Water Bottle	per bottle	\$10	\$10
Barricades/Traffic Cones	per unit	\$25	\$32.50
Portable Marker Board	each per use	\$40	\$52
Rope & Stanchion	per set	\$25	\$32.50
Plastic	GSF+ labor	10¢	13¢
Sink (water, drain, installation - limited quantity)	each	\$300	\$390
Lift Equipment			
Scissorlift	per hour ★	\$80	\$104
Scissorlift	daily ★	\$300	\$390
Forklift	per hour ★	\$40	\$52
Forklift	daily ★	\$175	\$227.50
Genielift	per hour ★	\$60	\$78
Genielift	daily	\$150	\$195
Propane Tank	per tank	\$35	\$35
Propane Tank Replacement	per tank	\$200	\$200

★ Primarily for ACCD use. Does not include operator. Operator must be certified. Includes first fuel tank.

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Equipment and Services Rate

Information continued



Note: Refer to ACCD contract for detail. Revised 01/07.

Credit will not be given for services ordered and not used. A four (4) hour minimum may be required. Department determines the number and type of personnel required for for an event. Overtime fees may apply.

For a complete listing and additional information on utility services and technical services, refer to the order forms.

Fees			
	Unit	Incentive Rate ▲	Base Rate ▲ (30 days or less)
General Labor	per hour	\$25	\$32.50
Unarmed Security Personnel, Usher	per hour	\$18	\$23
Emergency Medical Technician	per hour	\$35	\$45.50
Utility Services Technician (8a.m. - 5p.m.; M - F)	per hour	\$40	\$60
Network Services Technician (8a.m. - 5p.m.; M - F)	per hour	\$100	\$125
Telephone Line - Long Distance (Plus LD charges)	per line	\$187.50	\$250
Telephone Line - Local	per line	\$150	\$200
Standard Electrical Outlet (120 Volt, 0-1000 Watts, 8 Amp)	per outlet	\$52.50	\$70
Single Internet Connections	per IP	\$400	\$400
Class C Internet Service		\$3,000	\$3,000
Ethernet Hub (8-28 port)	each	\$300	\$300
Ethernet Transceiver Converter (10 base T)	each	\$100	\$100
Fiber Optic Patch (Single mode MDF to IDF only & multi-mode)	each	\$400	\$400
UTP Patch (Category 3&6 Patch)	each	\$300	\$300
ISDN (Plus charges)	per connection	\$350	\$350
Standard Electrical Outlet Meeting Room Use	per room ¹	\$150	\$150
¹ Meeting Room wall outlets requested by show management for their use, excluding Ballroom outlets and outlets utilized for computer labs or exhibits.			
Ballroom & Exhibit Hall Patch	per area per day ²	\$100	\$100
Meeting Room Patch	per area per day ²	\$50	\$50
² When using an outside audio visual contractor, there is a charge for the use of required electrical service and audio patches.			
Novelty Fee (Contractor as seller)	of Gross Sales ³	25%	25%
Novelty Fee (ACCD as seller)	of Gross Sales ³	35%	35%
³ After deducting City/State sales taxes.			
Pallet Disposal	per pallet	\$25	\$25
Waste Compactor Service	per service	\$350	\$350
Overtime Rate (12 midnight to 5:59 a.m.)	per hour	\$600	\$600
Media Broadcast (12 midnight to 5:59 a.m.)	per hour	\$225	\$225
Parking			
Convention Center Garages			
2nd Street Location (2nd Street & Brazos Street)	per day	\$7	\$7
5th Street Location (5th Street and Red River)	per day	\$7	\$7
Palmer Events Center Garage (South 1st. and Barton Springs)	per day	\$7	\$7

(3 In & out passes per day for the above)

Department Exclusive Services

Catered Food & Beverage (Center, PEC Meeting Rooms), Concession Food & Beverage, Alcohol Service
Unarmed Security, Emergency Medical Technicians (EMT)

Utilities:

- telephone
- electric
- water
- compressed air
- technical services